



## BYOD Policy & Form

The West St. Francois County R-IV School District recognizes the value that technology devices add to the educational experience of all students. Therefore, the use of personally owned technology devices is permitted for students and staff when designated appropriate by the Building Administrator and Technology Department. In addition to what is outlined in this policy, all other Technology Policies apply to personally owned technology devices.

*For the purposes of this policy:*

*Users: shall be defined as any currently enrolled student of the school district and all current employees of the school district as well as any other person(s) deemed acceptable.*

*Personally owned technology devices: shall be defined as any technology device that is privately owned by a user.*

*School property: shall be defined as any place which is owned, rented, or under the control of the West St. Francois County R-IV School District.*

1. Personally owned technology devices shall be at the sole responsibility of the user. No technical support will be provided.
2. The district reserves the right to monitor and log all network activity of personally owned technology devices.
3. The district reserves the right to make determinations on whether specific uses of the personally owned technology devices are consistent with the district's Technology Policies.
4. The district reserves the right to confiscate personally owned technology devices in the event of a legal hold.
5. Personally owned technology devices may not disrupt the educational process, endanger the health or safety of the user or any other user, or involve illegal or prohibited conduct in anyway.
6. Users shall have filtered Internet access for educational use only. Access is provided by the district's guest wireless network. Users shall not attempt to connect to the school district's network in anyway.
7. Users are prohibited from using personally owned technology devices in dressing rooms, locker rooms, bathrooms, and other locations that are deemed private in nature by the Building Administrator. Users are also prohibited from using personally owned technology devices for video or audio recording unless approved by the Building Administrator.
8. Users shall not attempt to intercept or interfere with the transmission of the wireless network.
9. Users shall not attempt to compromise network security in any manner. Sharing or unintentionally stealing IP address information is strictly forbidden.
10. Users are not to attempt sniffer programs, IP spoofing, or other deceptive networking practices.
11. Users shall not be allowed any personal use during class time nor shall they access personal data plans while on school property.
12. Users are responsible for reporting lost or stolen devices as soon as they are aware of such an event.
13. The district shall not be held responsible for any physical, hardware, or software damage to personally owned technology devices. This includes computer viruses and virus related activities, including worms, spam, and pop-ups. Should a personally owned technology device which has been deemed appropriate for use by both the Building Administrator and the Technology Department be lost, stolen, or damaged in any way, the school district shall not be held financially liable and will not reimburse the owner for the property nor shall the district reimburse or share cost for repairs.
14. Any user must connect to the WCR4 open wireless network using their provided West County Active Directory account. (The account staff/students use to login to West County Windows based computers)

**Approval Procedure**

1. Users must complete and sign the district's BYOD Policy and Form and review the attached Consent Form. Parents/guardians of student users must also sign the policy/form.
2. The WCR4 Open wireless is designed to allow users to connect to the network with minimal interference from the West County Technology Department.

**Disciplinary Action**

Disciplinary action for users utilizing personally owned technology devices in district facilities shall be consistent with the district's standard policies and practices. Violations can constitute cause for revocation of access privileges, suspension of use of personally owned technology devices in district facilities, other school disciplinary actions and/or appropriate legal action. Exact disciplinary measures will be determined on a case-by-case basis. This policy is subject to change without notice.

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I have read the West St. Francois County R-IV School District BYOD policy & attached Consent Form and agree to abide by its provisions. I understand that the district is not responsible for any physical, hardware, or software damage to personally owned technology devices.

Student's Printed Name:

Parent/Guardian's Printed Name:

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Student Signature

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Date

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Parent/Guardian OR Employee Signature

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Date



## Student/Parent BYOD Consent Form

The implementation of the BYOD program brings some added concerns in relation to students bringing personal equipment onto school grounds. The main concerns being destruction and/or theft of personal property, recording the network traffic of the personal device and any disciplinary action against the student for improper use of the personal device.

- I, parent/guardian, understand that the West St. Francois County R-IV School District is not liable for any damage and/or theft of my student's personal technology equipment while on District grounds including school bus transportation.
  
- I, parent/guardian, understand that the West St. Francois County R-IV School District can and will record the network traffic of my student's personal technology equipment while connected to the District's network and any inappropriate internet access and/or malicious attacks on the District's network will be reported to the building administrator.
  
- I, parent/guardian, understand that my student can and will face disciplinary action for any violation of the BYOD Policy (attached) from improper use of my student's personal technology equipment.

Parent/Guardian(s), we encourage everyone to participate in the BYOD program as we feel it can greatly enhance the level of learning in the classroom. So at this time, if you would like your student to participate in the BYOD program but he/she doesn't currently have a technology device to bring, please go ahead and fill out these form so the District will have it on file for future usage.

\*Middle School does NOT allow smartphones to participate in their BYOD program.